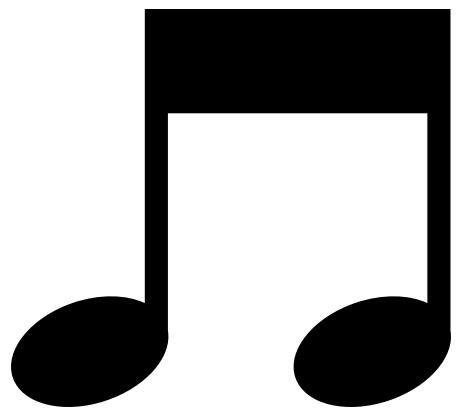


Ean Montague's

AP STYLE CHEAT SHEET

For Impact 89fm's Wonderful Content Team

Music



Bands: Regular – Smash Mouth

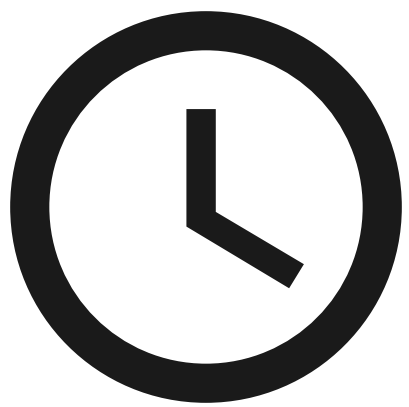
Albums: Italics – *Fush Yu Mang*

Songs: Quotes – “Walkin’ on the Sun”

Genres: mostly lowercase, with a few exceptions (like K-pop)

Note: Stylize things like the artists do when applicable
e.g. 2 Chainz, HEALTH, Panic! At The Disco

Dates +Times



Follow this example: March 7, 2018, (No -th, -rd, etc.)

Abbreviate: Jan., Feb., Aug., Sept., Oct., Nov. and Dec.

But not when just month and year e.g. February 2018

Throwbacks? Abbreviate decades like this: ‘70s and ‘80s

Times: 9 a.m. 2 p.m. midnight or noon, never 12 p.m.

Don't use x:00 p.m, just x p.m. Only use ":" when you have to
like for x:30 or x:15 etc.

Punctuation



Quotes: Never use 'single quotes,' always "double up"

Commas: AP doesn't use the **Oxford Comma** unless it is necessary for clarity, so no "lions, tigers, and bears" instead it's "lions, tigers and bears" (Which upsets people, I know)

Remember: Punctuation marks go inside of quotes and outside of parentheses "like so," or (like so).

General Dos and Don'ts



Do: Use numbers, but spell out one through nine unless used as ages and a few other exceptions for 10+ use numerals

Do: capitalize title's before a person's name
e.g. Colonel Sanders

Don't: Capitalize titles after a person's name

Don't: Be afraid to Google or ask me questions about it!
It takes some getting used to for sure.